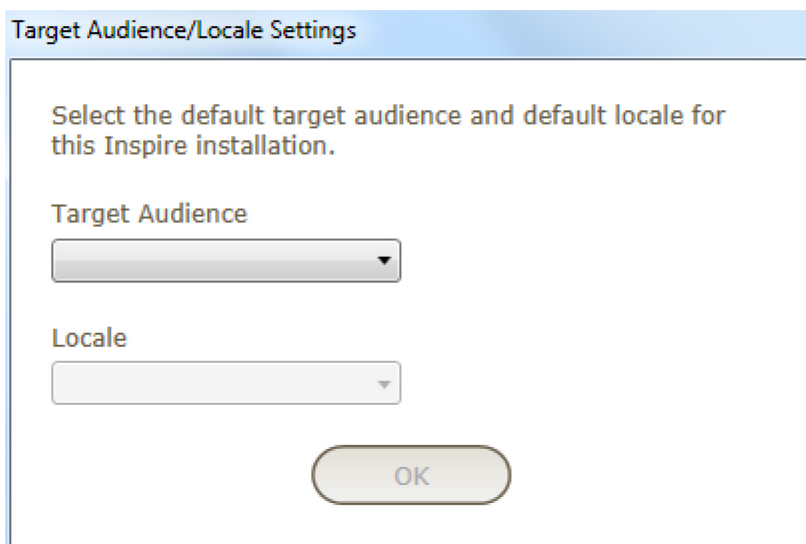## Get Started

These instructions will help you get started with PatientBase quickly.

1. Make sure the latest version of Inspire is installed on your computer.

2. From the CD or download, run **PatientBase_Setup.exe**. Installing may require you to have elevated security rights to install software on your computer.

3. Click the **Inspire with PatientBase** icon that was added to 'Start' or placed on your Desktop, depending on your version of Microsoft Windows®.

4. Select your default Target Audience and Locale. As you continue, PatientBase uses the language of your selections.

5. Enter your information to become a user in PatientBase. All fields are required.

PatientBase

Set Up Admin Login

Please set up PatientBase Admin login
Create a login to access Patient Information.
You can set up more logins later, by going to 'User Options' in the PatientBase menu.

First Name *

Last Name *

Username *

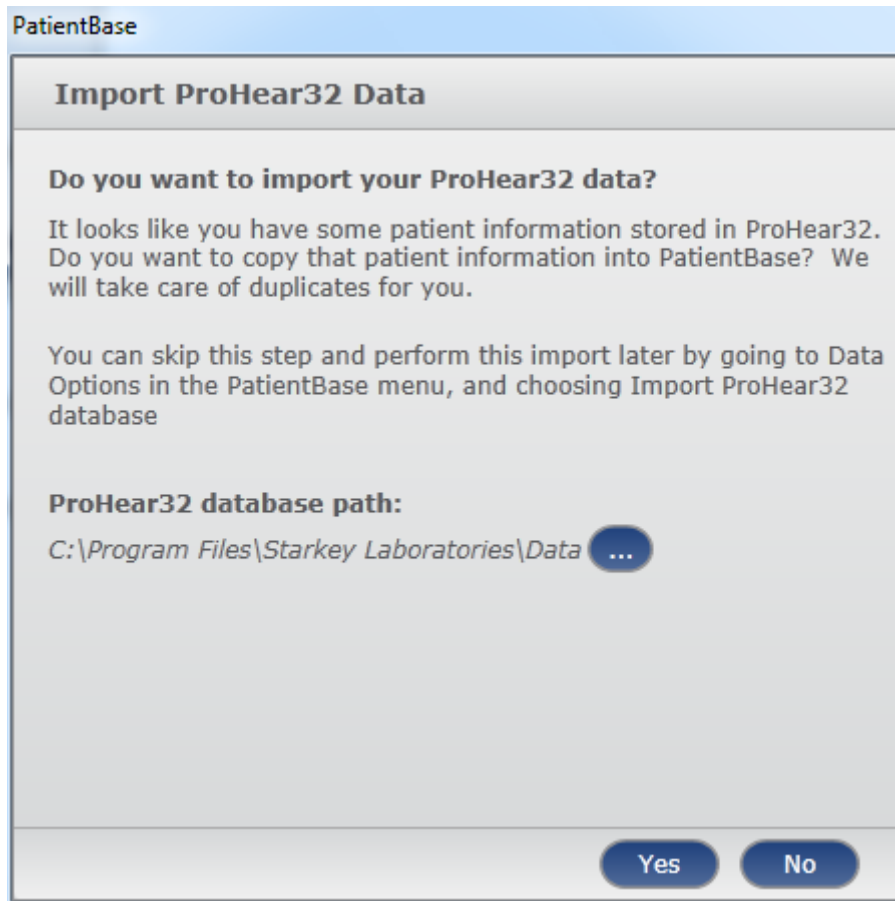Suggestions: use your initials or first initial and last name (e.g. JS or JSmith)

Password *

Confirm Password *

Password length must be at least 6 characters

☑ Administrator

ⓘ **Important**
Please make note of this username and password. If you forget this information, you will not be able to retrieve your data.

Ok   Cancel

6. Click **Ok** .

7. Click **I Agree** to accept the End User License Agreement and continue preparing PatientBase for use.

8. If your computer has ProHear32 installed, PatientBase will prompt you to import the ProHear32 data.

PatientBase

Import ProHear32 Data

Do you want to import your ProHear32 data?

It looks like you have some patient information stored in ProHear32. Do you want to copy that patient information into PatientBase? We will take care of duplicates for you.

You can skip this step and perform this import later by going to Data Options in the PatientBase menu, and choosing Import ProHear32 database

ProHear32 database path:

C:\Program Files\Starkey Laboratories\Data (...)

Yes   No

9. Click [Yes] and follow the steps to import the data.

> **Note**: ProHear32 data can be imported at a later time and does not need to be installed now. See **Import ProHear32 Data** for instructions.

10. If you bypassed the ProHear32 import, or chose to import and the import is complete, you will launch directly to the Welcome screen, displaying the icons used with PatientBase.
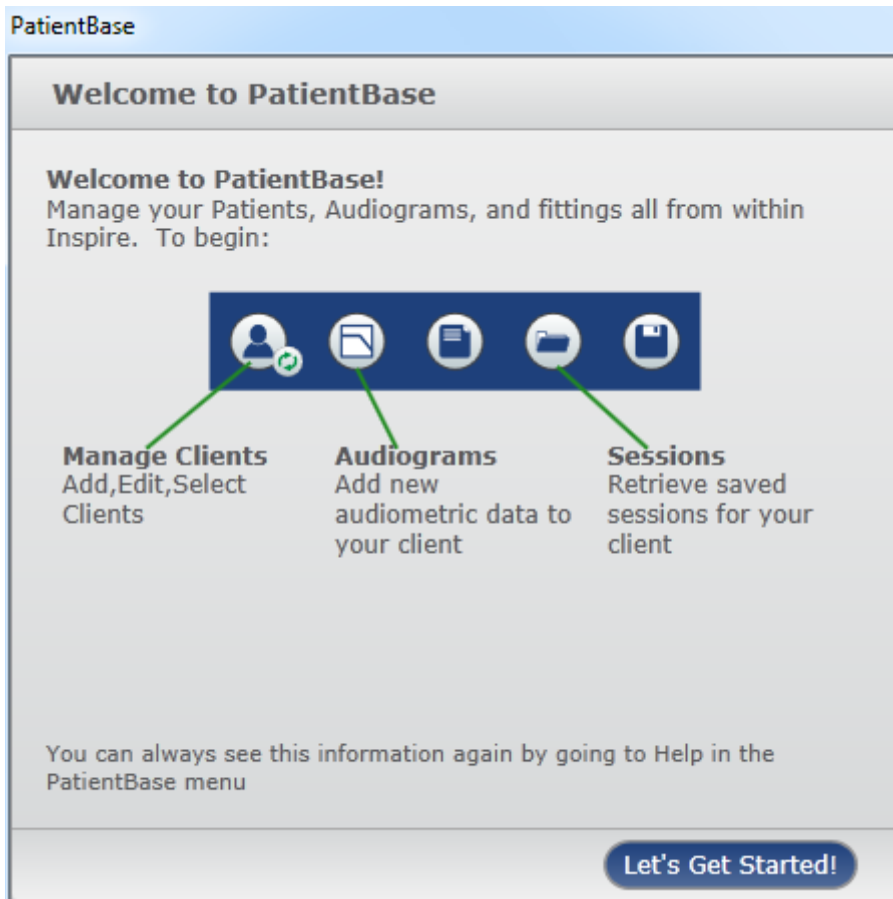
11. Click [Let's Get Started!] to launch Inspire.

12. Click ⊕ to add, edit, or select a Patient from the Client Browser.

13. Click ⊟ to add or edit an audiogram in the Audiogram Module.

14. Click 🗁 to retrieve a saved session.

Cloud Syncing

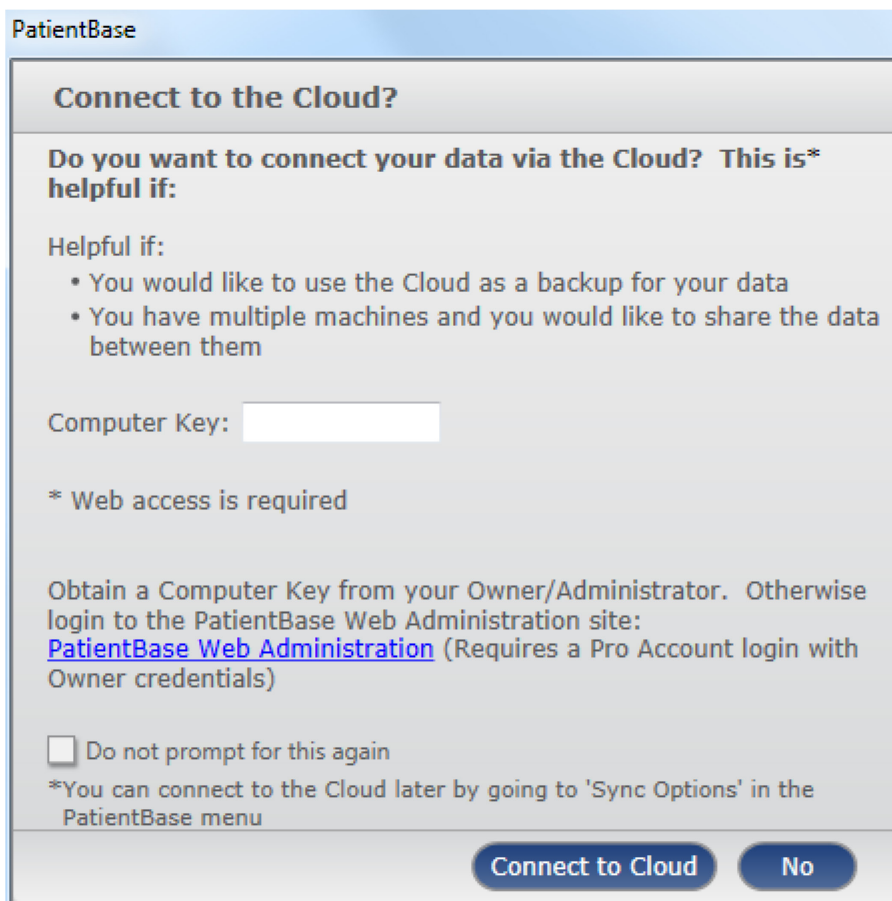If you want to Connect to the Cloud after the initial launch, you will need to have Internet access and either:

✓ A login to a Starkey Hearing Technologies' brand Pro site with permissions for PatientBase. Your login will be used to connect to PatientBase Web Administration.

OR

✓ A Computer Key that was generated from the PatientBase Web Administration site. This is generated by adding a computer to PatientBase Web Administration for your company by a User with PatientBase permissions associated with their Pro site login.

> Note: If you do not have a Pro Account, request an account by going to the PatientBase Web Administration Login Screen and request an account with the link provided.

1. When restarting Inspire for PatientBase, you will be prompted with the screen to 'Connect to the Cloud'.

> Tip: This same function can be found in the Inspire menu PatientBase>Sync Options>Connect to

the Cloud.

2. Enter the Computer Key and click **Connect to Cloud** .

> Note: If you don't have a Computer Key, click on the PatientBase Web Administration link to generate one. You will be guided through linking the data to the Cloud. For additional information, see Web Administration Express Setup.

3. If you are not the first computer to connect to your company's Cloud data, you may need to resolve user conflicts by following the clear directions on the screen. As the data is downloading, you will be presented with a status screen.

PatientBase

Review Data and Confirm

Review the data before proceeding.

First Name	Last Name	DOB	Sessions	Source
allen	** SMITH			Cloud
Karin	Anderson	3/22/1936		Cloud
Andy	Andrews	4/26/1944	1	Cloud
PROHEARTE...	AUDIOMASK2		1	Cloud
PROHEARTE...	AUDIOMASK3		1	Cloud
Jeff	Bakke	11/6/1923		Cloud
TESTER	BILINGUAL		1	Cloud
⊞ William	Booth	6/5/1934	3	Cloud
FRANK	BROWN		1	Cloud

Patients:

190 patients from cloud
+ 0 patients from your machine
190 total patients merged together

When you click Confirm your patient data will sync securely to the Cloud.

*You can connect to the Cloud later by going to 'Sync Options' in the PatientBase menu

Confirm   **Cancel Joining Cloud***

4. Once the data is downloaded, review the data and click **Confirm** to complete joining the Cloud. You will then be greeted with a Congratulations message!

PatientBase

Successfully Joined Cloud

Congratulations

Your cloud connection has been setup!

Data will sync automatically in the background whenever you have an internet connection.

Ok
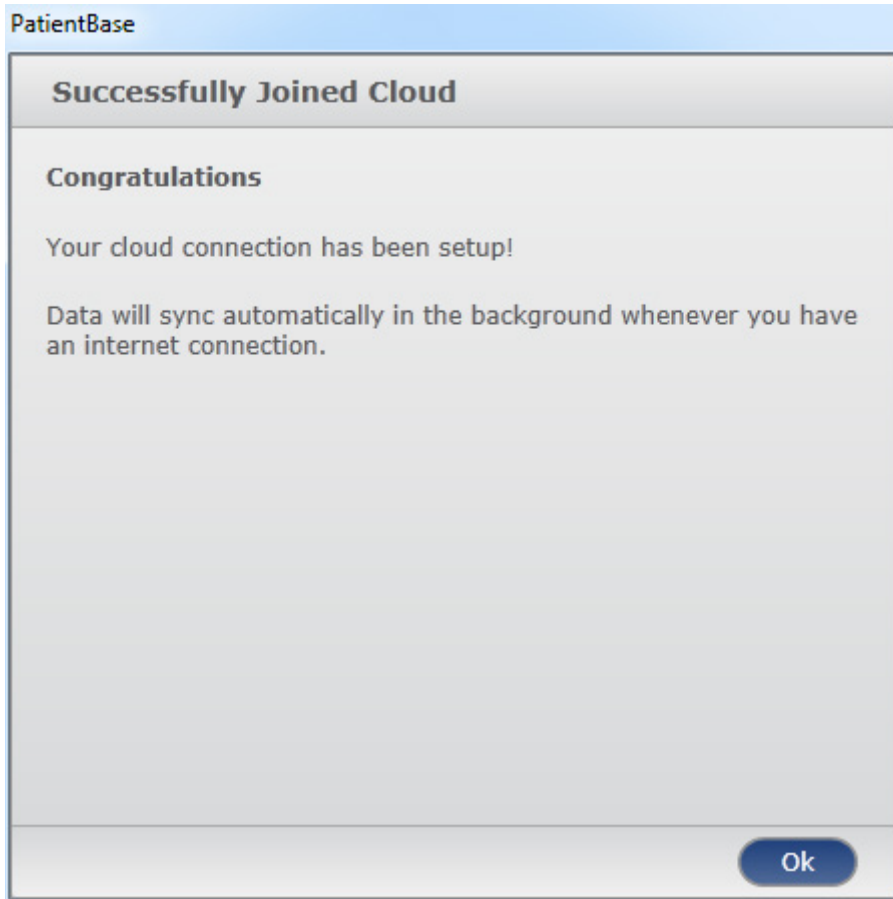
5. Click Ok .

Don't Have a Pro Account?

If you don't have a Pro Account yet but would like to use the Cloud for data sharing or backup, the PatientBase Web Administration page contains a link to a request form. Please fill out the form to obtain a Pro Account.

1. Don't have a Pro account and would like to use the Cloud? Click here to request an account.

2. Fill out and submit the following form.

Patient⮂Base™
POWERED BY STARKEY HEARING TECHNOLOGIES

PatientBase Cloud Account Request Form

To request a PatientBase Cloud Account, please submit the following information. Items marked with a ' * ' are required.

Company Name: * [   ]

Company Address: * [   ]

Country: * [   ]

Telephone: * [   ]

Primary Contact: * [   ]

Email Address of Primary Contact: * [   ]

Account Number: [   ]

[Submit ⮂]

Please allow 48 hours for a response.